

FILED

NOV 26 2018

CITY CLERK

APPROPRIATION NO. 20, 2018

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2018.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: General Fund #0101	\$27,692.00	\$27,692.00
TO: EPD, Part-Time Employees #0101-0041-01-412.105	\$23,602.00	\$23,602.00
EPD, Gasoline #0101-0041-02-422.010	\$ 4,090.00	\$ 4,090.00
TOTAL:	\$27,692.00	\$27,692.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 13 day of December, 2018.

Curtis DeBaun IV Curtis DeBaun IV, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 13 day of December, 2018.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 13TH day of DECEMBER, 2018.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Environmental Protection 0101-0041 DATE 11/19/18

FUND FROM WHICH APPROPRIATION IS TO BE MADE General Fund 0101-0000

	<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO:	<u>0101-0041</u>	<u>01-412.105</u>	<u>Part-Time Employees</u>	<u>\$ 23,602.00</u>
TO:	<u>0101-0041</u>	<u>02-422.010</u>	<u>Gasoline</u>	<u>\$ 4,090.00</u>
TO:	_____	_____	_____	<u>\$ _____</u>
TO:	_____	_____	_____	<u>\$ _____</u>
Total Amount to Be Appropriated				<u>\$ 27,692.00</u>

Department Head Approval: _____ Date: _____
(Forward to Mayor) Signature

Mayoral Approval: _____ Date 11-26-18
(Forward to Controller) Signature

Controller Approval: _____ Date 11/19/18
(Forward to Legal) Signature

Received by Legal: _____ Date _____ Appropriation # 20

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Cc: Chief John Plasse
Date: November 19, 2018
Re: Request to Appropriate Funds in the EPD General Fund

I am requesting an appropriation of \$27,692 in the Environmental Protection Department (EPD) - General Fund for mowing reimbursement. A check was received from EDIT to reimburse EPD for mowing expenditures on City property. This will appropriate the funds into the correct line items from which the expenditures came.

The Request for Additional Appropriation Form is attached.

Please contact me with any questions.

Thank you for your consideration on this appropriation.